Do not fold, do not staple

Applicant Name : MARCEL DURIEZ
Application Type: Private School - Teacher
Application ID: 1360992

TIMS Application Coversheet

☐ Fee

Money Order
Comments :

☐ Other

Use this box for required supplemental documentation. There may be none needed.
Comments :

1. Gather the required documents listed on Page 2. Missing or incomplete documentation delays the processing of your application.
2. If you need assistance, call us at 717.728.3224 or go to www.education.pa.gov and click on "Help & Contact Info" in the lower right corner to chat or submit a help ticket.

Mail this Coversheet and documents to :
Bureau of School Leadership and Teacher Quality
Pennsylvania Department of Education
333 Market Street, 12th Floor
Harrisburg, PA 17126-0333

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Test Requirements

You must pass the Pennsylvania required tests listed below (if blank, no tests are required). If you have questions regarding required tests, visit "Certification Testing" at www.education.pa.gov or contact us before scheduling an exam.

Items to submit with Page 1 of the Coversheet (if blank, nothing is required) :

Type of Item	Item Description
Fee	Payment- Credit Card at submission or Money Order via mail

Additional Information is provided at www.education.pa.gov under the Teachers & Administrators >> Certifications >> Assistance with TIMS link. The TIMS Coversheet Glossary of terms has definitions and checklists for different application types : Out-of-state; Level II; Non-U.S. Citizens; Foreign Educated.

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